



TAMILNADU CORPORATION FOR DEVELOPMENT OF WOMEN LTD.,
(A GOVERNMENT OF TAMILNADU UNDERTAKING)

Annai Teresa Mahalir Valagam, 1st Floor, Valluvarkottam High Road,
Nungambakkam, Chennai - 600 034.

Roc.No.2556/2022/P&C

Date: 20.04.2023

To

All District Collectors.

Sir/ Madam,

Sub: Hon'ble Chief Minister's Announcement under Rule 110 Breakfast to the Primary School (1st to 5thStd) Children – Budget speech of Hon'ble Finance Minister- 2023- Expansion of the CM Breakfast Scheme to all PUPS schools- Formation of village level Core-committee selection of 3 SHG women per school- Preparedness of implementation of CMBFS – Roll out in 2 Phases – Reg.

- Ref:**
1. G.O.(Ms)No.43, Social Welfare and Women Empowerment (SW4-1) Department, dated 27.07.2022.
 2. Letter received from the Tamil Nadu Corporation for Development of Women Ltd, Roc.No. 2556/P&C/2022, dated: 03.10.2022
 3. The Commissioner letter No. 42125/2021/MGNREGS II-2, dated 03.10.2022.
 4. The Commissioner Letter No. 21496/2020/PRI 2-1: dated 06.10.2022
 5. Letter received from Directorate of Rural Development (Roc.No. 67829/2022/TU4, dated 25.11.2022
 6. Instructions given in the Chief Secretary Meeting; dated 06.12.2022
 7. Managing Director, TNCDW letter Roc.No.2556/2022/P&C dated, 16.12.2022.
 8. Letter No.756/CGS-3(1)2023 – 2. Dated 30.01.2023
 9. Budget announcement for expansion of CMBFS
 - 10.Meeting and Discussion in State Level dated: 17.04.2023.

Kind attention is drawn to the references cited above.

As per the Budget speech by the Hon'ble Finance Minister, the expansion of CMBFS will be implemented for all the Government Schools of 1st std to 5thstd in Tamil Nadu in Village Panchayats and Town Panchayats. In the Pilot Block, only 963

PUPs only covered and now, it is proposed to cover PUPS in Middle School, High School and Higher Secondary Schools also in all 388 blocks and 25857 Schools to be covered in 2 Phases by 1st June 2023 and 15th July 2023 with CMBFS.

On the successful implementation of CMBFS in 16 Pilot Districts and 17 Blocks with the engagement of SHG women as 'Kitchen in-charge', it is proposed to engage the SHG/PLF women for the expansion of CMBFS also in the 388 Blocks. The Hon'ble Minister for Youth Welfare and Sports Development of Tamil Nadu has announced in the Legislative Assembly on 30.03.2023 that for the expansion and implementation of CMBFS, the SHG women will be engaged and trained for the cooking of Breakfast, as Announcement No-17. Regional level Trainings will also be conducted by the Districts in co-ordination with 5 RIRDs and SIRD, Chennai. After the 'Training of Trainers' training for 2 Phases the Districts/Blocks level Training to be commenced and completed by 20.05.2023.

The Project Directors, TNSRLM have already been directed to send the details for the expansion of CMBFS in 3 formats.

1. Format I: Ascertaining the status of availability of Noon Meal Centres/ Kitchen Sheds.
2. Format II: Ascertaining the data of PUPS school and students strength.
3. Format III: Identification of 3 SHG Women School wise for cooking breakfast.

These details (Format I, II & III) are very much essential for planning of the expansion of CMBFS in 2 phases i.e., 200 Blocks in 1st Phase by 1st June 2023 and 171 Blocks by 15th July 2023 in Rural areas and 490 Town Panchayats as directed by the Government.

Hence, you are requested to form Core-committees at Village level/ Town Panchayats in all 12,179 Village Panchayats covering 371 Blocks and 490 Town Panchayats on or before 25.04.2023 and the time line given here with may be strictly adhered and adopted for implementation of the CMBFS and conduct the first village level/ Town Panchayats Core-committee meeting on or before 30.04.2023 for the 200 Blocks 1st phase and get the Resolution of the PLFs and approval of the Village/ Town Panchayat Level Core-committee for engaging the 3 SHG women per school. Since the training for the identified SHG women need to be commenced

from 1st week of May onwards and is to be completed by 20.05.2023 for the 200 1st Phase Blocks and Town Panchayats, since the actual commencement of expansion of CMBFS will be from 01.06.2023 or on the school reopening day whichever is earlier.

As per the feedback and experience gained from the Pilot Implementation of CMBFS, the SOP is revised and communicated herewith for adoption and as a guiding principle for implementing the CMBFS in all the Districts.

Hence, I request you to give "Top Priority" for the expansion of CMBFS in your districts and necessary instructions may be given to PDs TNSRLM to furnish the details of Formats I, II & III. Further, the renovation/repair of the existing kitchen sheds and also to expedite and monitor the new construction of Kitchen Shed in your Block/ Town Panchayats in the Districts with PD DRDAs and AD (Panchayats) so as to enable the SHG/PLFs/ALFs to utilize the kitchens for the preparation of breakfast under CMBFS, by 25.05.2023 and 10.07.2023 for 1st phase and 2nd phases of implementation.

Encl:

- Annexure – 1: SOP for expansion of Chief Minister's Breakfast Scheme
- Annexure – 2: Timeline/Road Map for Expansion of CMBFS
- Annexure – 3: List of 200 Blocks for 1st phase and 171 Blocks for 2nd Phase.
- Annexure – 4: Schedule of Regional Level Training.

Copy to

The Project Directors,
DMMUs,
37 Districts.

K. V. S.
20/05/2023

[Handwritten Signature]
20/05/2023
**Managing Director
TNCDW**

**Managing Director
Tamil Nadu Corporation for
Development Of Women Ltd
Mother Teresa Women's Complex,
Chennai - 600 034.**

**STANDARD OPERATING PROCEDURE FOR IMPLEMENTATION OF
CHIEF MINISTER'S BREAKFAST SCHEME (CMBFS)**

- Sub:** Hon'ble Chief Minister's Breakfast Scheme under Rule 110 - Providing Breakfast to the Primary School (1st to 5th Std) Children - Utilizing the services of PLF/ALF/SHG to cook breakfast in rural areas and Town Panchayat. Budget announcement 2023-24 - Expansion of CMBFS to all Government schools - SOP - issued - reg.
- Ref:**
1. Letter No.7466/SW4-1/2022-3, dated 03.06.2022.
 2. Instructions given in the meeting dated, 03.06.2022, Additional chief Secretary, Finance.
 3. Hon'ble Chief Minister's Meeting on 16.06.2022
 4. Principal Secretary to Hon'ble Chief Minister Meeting on 28.06.2022
 5. G.O.No.43, Dated 27.07.2022 by Social Welfare and Women Empowerment Department.
 6. Budget Announcement for 2023-24 by the Hon'ble Finance Minister Dated: 20.03.2023.
 7. Meeting and Discussion with the State Level Officials Dated: 17.04.2023 and 19.04.2023.

The Hon'ble Chief Minister has announced on the floor of Assembly on 6th May 2022 - under Rule 110 that free breakfast would be provided to students of Class 1st to 5th in Government primary Schools on all working days to nurture healthy future citizens. In the 1st Phase launched by Hon'ble Chief minister on 15th/16th September, 2023 in urban and rural areas respectively. In the first phase, the Programme was launched in Government Schools in selected 16 Districts (17 Blocks, 346 Village Panchayats and 963 School Centres) on pilot basis by the Department of Social Welfare and Women Empowerment in convergence with TNCDW.

The Breakfast program was implemented through the services of SHGs/PLFs/ALFs in selected Village Panchayats (346) in rural areas on pilot basis in the existing NMC/Kitchen Sheds where Noon meal scheme is being implemented in the village by identification of SHGs/PLFs Members through the Village level Core-committee. The Government issued orders on 27.07.2022 vide reference 5th cited and to adhere to the instructions given in Annexure- I & II therein strictly in respect of the areas of operation in rural areas and the varieties of Menu listed out in Annexure-II and is being implemented based on the same and the SOP issued in this regard.

Now, the Government has made announcement in the Budget 2023-24 for expansion of the Chief Minister's Breakfast Scheme to all the Governments Schools in primary classes in both rural and urban areas.

"Chief Minister's Breakfast Scheme" will be expanded to cover all the 30,122 Government Primary Schools in the State from the academic year. Rs.500 crore is allotted for this scheme in this Budget which will benefit 18 lakh students studying from Class I to Class V.

"முதலமைச்சரின் காலை உணவுத்திட்டம் ... வரும் கல்வி ஆண்டு முதல் தமிழ்நாட்டில் உள்ள 30 ஆயிரத்து 122 அரசுத் தொடக்கப் பள்ளிகளில் ஒன்றாம் வகுப்பு முதல் ஐந்தாம் வகுப்பு வரை பயிலும் 18 இலட்சம் மாணவர்கள் பயனடையும் வகையில் இத்திட்டம் விரிவுபடுத்தப்படும். இந்த நல்ல நோக்கத்திற்கு வரும் நிதியாண்டில் 500 கோடி ரூபாய் நிதி ஒதுக்கீடு செய்யப்பட்டுள்ளது".

Scope of Expansion of CMBFS 2023-2024:

A per the Budget announcement, the CMBFS (Chief Minister Breakfast Programme Scheme) will be implemented in all Govt. schools from 1st to 5th Standard in all PUPS, Middle, High and Higher Secondary Schools in all Village Panchayats/Town Panchayats. The SHG/PLF/ALF women will be involved in the preparation of Breakfast and serving to the children all schools in Village Panchayats/Town Panchayats covering roughly 14,21,873 children in Rural and Urban Areas/Panchayats. In Village Panchayats/Town Panchayats areas, school kitchen centers shall be managed by PLFs/ALFs/SHGs approved by the respective Core Committees, as identified by the PLFs.

Core committee at the Village Panchayat Level/Town Panchayat Level:

- A Core Committee at Village level/Town Panchayat level has to be constituted to perform the activities mentioned in this Standard Operating Procedure (SOP) for the implementation of the Chief Minister Breakfast Programme Scheme (CMBFS).
- This core committee shall consist of the Village Panchayat President/

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the choice of choosing the menu according to the liking of the children.

- If any mistake/ fault/ irregularity is found in the functioning of the SHG/PLF/ALF, it should be immediately brought to the notice of the BDO(BP)/ Zonal APO/PA(NMP) and the PD, TNSRLM concerned (DMMU) and the District Collector shall take immediate action.
- All the Minutes of Meeting shall be recorded in a separate register.

B) Selection and identification of SHG/PLF/ALF:

Only SHG/PLF/ALF (preferably SHG) to be entrusted with the task of cooking food for the school children under the Scheme. The minimum criteria to be fulfilled for the selection of SHG/PLF/ALF members are:

- 1) The SHG/PLFs/ALFs shall be necessarily be from the TNSRLM group with minimum of three years of existence and experience.
- 2) The SHG/PLF/ALF should be residing within the same Village Panchayat/Town Panchayat. Exception – Only in cases where the Village Level Committee Core Committee certifies that there is no eligible SHG/PLF/ALF who can be entrusted the task, can the same be assigned to any other SHG outside the Panchayat.
- 3) The SHG member identified for cooking and serving breakfast shall have adequate/ basic knowledge on food preparation;
- 4) Priority shall be given to the SHG members whose children shall be studying in the same Government school.
- 5) The SHG member shall be having minimum educational qualification of 10th std. If there is no eligible SHG with 10th std especially in hilly, remote and tribal villages 8th std wherein maybe considered.
- 6) The identified SHG women shall have an "Android Mobile Phone" with Internet facility in their own name.
- 7) The SHG should not have defaulted in payment of loans received in the last 3 years.
- 8) The selected SHG shall have adequate financial capacity and have sufficient group corpus to take up the implementation of the breakfast programme.

Town Panchayat President, School Headmaster, SMC Chairperson, one SMC representative and one PLF/ALF representative i.e office bearer.

- The Head Master of the school shall be the convenor of the committee.
- This Village Panchayat Level/Town Panchayat Level Core-committee shall be constituted by the proceedings of the District Collector of the concerned Districts for all RLBs and VLBs.
- This committee is responsible to identify the SHG/PLF/ALF to finalize the place for cooking of breakfast, preferably in the same center where noon meal is cooked for the children.
- The Village Panchayat President/Town Panchayat President shall provide a storage facility in the existing NMC or in SHG building or Community Hall or any other Government building as may be selected by the Core Committee.
- The Village Panchayat President/Town Panchayat President shall ensure electricity/lighting facility is available in the selected building/kitchen shed for cooking and water supply shall be provided from the existing water supply system available.
- This Core Committee shall identify and finalize the building in case of hilly and remote villages and coordinate with the selected SHG/PLF/ALF to facilitate cooking and serving in a hassle-free manner.
- The Panchayat President shall open a grain bank and receive the donation in kind such as Rice, Dal, Oil, Millets, Black Channa, etc. in kind but cash donations shall not be accepted.
- The Panchayat may also provide Rice, Millet, Vegetables, Vessels, Plates and Tumbler, wherever there is need arises.
- The Core committee shall ensure that the breakfast served is as per the menu approved by the Government strictly and monitor the quality and quantity of the food served.
- As per the Annexure II of the GO.No.43, variety of Menu is listed for adoption for 5 school working days. The Core-committee shall strictly ensure the preparation of Breakfast as per the approved menu but has

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9) There shall be a Resolution by the SHG/PLF/ALF regarding their willingness for taking up the program for implementation.

10) Within the SHG/PLF/ALF, 3 members per school shall be selected one/two/three women for imparting cooking Training and maybe engaged for cooking in the school center depending on the number of children in the school.

C) Training and Capacity Building

The identified SHG members will be given training and capacity building through catering institutes identified by the District Administration and in RIRDs, SIRDs available in the State. They will be given 2 days training as per the training schedule communicated by TNCDW. In the 2 days training for the SHG members, 1 ½ day will be given on preparation of 13 recipes/ menu and Food Safety Officers from the District will impart ½ day training on hygienic preparation of food and food safety rules to be adopted in the centers and record maintenance and Book keeping. The training shall be conducted in the identified Catering Institutes at District level or Block level as to be decided by the District Administration as per the receipts already communicated. The training of 3 SHG members per centre and their cooking training to be completed 25th May 2023 before Commencement of the programme on June 1st in the 1st Phase Blocks and by 15th June for 2nd Phase Blocks.

D) Identification of the building or place for cooking

- 1) The place for cooking breakfast may be an existing noon-meal centre/ kitchen shed within the premises of the school.
- 2) Any SHG building or community Hall or VPSC or any other unutilized building within the school premises or nearby the school premises, preferably within the same habitation shall be identified by the Core Committees constituted for this purpose.
- 3) The selected building should have electricity/lighting facility and storage facility for the provisions, vegetables, oil, etc. & utensils for cooking and this storage facility (like cupboard) shall be provided by the Panchayat President concerned.

- 4) If the NMC/ Kitchen in Village Panchayat/Town Panchayat areas Shed require any repair or reconstruction, it shall be taken up by Rural Department from SFC/CFC or General Funds for repair and reconstruction from MGNREGA scheme or any other funds. The BDO/BP (VP) shall be responsible to coordinate at Block level, and PD DRDA at District level and PD TNSRLM and Zonal APOs shall coordinate with District Administration for early completion of works, taken up for repair or renovation or reconstruction.
- 5) The NMC/kitchen shed shall be provided with water supply, by the Village Panchayat/Town Panchayat and BDO (Village Panchayat)/ EO (Town Panchayat) from the existing water supply system.

E) Role of The School Education Department:

The School Education Department shall communicate the list of schools in Village Panchayat/Town Panchayat areas and the PD TNSRLM, PA (NMP), APO (PC), Zonal APO, Deputy BDO(NMP) have to jointly check and identify/verify schools as to whether related to RD, Town Panchayat, ADW, etc., and send the final list to TNCDW and OSD.

The students strength shall also be verified with reference to each school, since the classification of schools is arrived based on students strength and the cost of Utensils is fixed by the TNCDW.

- i. If in any school, the students strength is less than 10, there is no need for establishing separate kitchen and there is no requirement for purchase of Utensils. Except carrier for food supply.
- ii. In such cases. the District Collectors shall have to pass an order after specific recommendation of Village Level Core Committee/Town Panchayat Level Core Committee and by the PD TNSRLM.
- iii. The SHG kitchen incharge shall cook in the main school and distribute Breakfast to the school where in the students strength is less than 10.

iv. The schools with less than 10 students strength shall be mapped at initial stage itself by the Village Level Core Committee/Town Panchayat Level Core Committee and there is no need for separate SHG kitchen incharge to be identified and engaged. The District Collector has to issue an order mapping the schools in those Village Panchayats of which will be the mother center for cooking for this subsidiary center. The District Collector can pass specific orders to establish kitchen even though the students strength is less than 10, incase of hilly, terrain, inaccessible and distant areas. One SHG women from out of the 3 trained women will be engaged for delivery of Breakfast to that School.

F) Timing for cooking and serving

- The SHG/PLF/ALF engaged under the breakfast program shall start their cooking process by 6:00 AM and complete by 8:15 AM.
- The vessels shall be completely dried out before commencing cooking
- The cooked breakfast should be served hot by 8.30 AM to 8.50 AM to the children.
- Cleaning of vessels to be done by the identified SHG/ Centre in-charge before 9.30AM and leave the premises, without disturbing the school atmosphere.
- Cleaning of vessels/utensils before cooking of breakfast and after serving of breakfast shall be done thoroughly to avoid any infections.
- No Newspapers shall be used by the SHG members for keeping Food materials or vegetables before cooking.
- The average number of breakfast to be prepared everyday is depending on the number of students enrolled in the schools as per the data provided by the School Education Department, and as per the attendance sheet to be maintained by the SHG centre in-charge, in consultation with the school education department i.e., H.M of the school concerned.

G) Provision of vessels/utensils and cooking gas

- The Social Welfare and Women Empowerment Department shall provide the cost for the cooking gas, stove and utensils for the preparation and serving of breakfast to the children in the schools in the Village Panchayats/Town Panchayats.
- The funds will be released to the Bank Account in the name of the PD TNSRLM and the District Collector concerned on receipt of funds from the Social Welfare and Women Empowerment Department for the expanded Districts.
- The District Collectors shall release the funds to the PLFs concerned for the purchase of utensils/ vessels/ gas connection by following standard procedure and supply to be ensured on time to the respective school centers well in advance week before the commencement of the cooking.
- The district administration shall write to the Gas agencies i.e., Gas company for supply of 2 cylinders in a hassle free manner.

H) Supply of Grocery and purchase of Vegetables and Groceries

- The ingredients used for cooking Breakfast shall be of good quality and confirmed with FSSAI standards. No extraneous substance shall be added. The oil used once should not be reused. The masala items for sambar used for cooking shall be good of quality and as per quantity proposed.
- The Tamil Nadu Civil Supplies Corporation has to supply major provisions like Raw Rice, Salt, Oil, Sugar and Dhal, then such items issued by TNCSC cannot be procured locally, and PA (NMP), BDO (BP) shall ascertain the quantity in advance and order must be placed with TNCSC well in advance.
- The food /raw materials like wheat Rava, Cholam Rava, Rava, Semiya, Pasi Paruppu, Red chilly, Kadugu, Milagu, millets, etc on need basis shall be supplied by the JR Co-operative/ RCS and to be supplied through PD shops.
- The engaged SHG/PLF/ALF/Centre in-charge shall be responsible to keep stocks and maintain necessary registers for the stocks utilised on daily

basis as it is done in the existing Noon Meal Programme by the Noon Meal Organisers.

- The SHG/PLF/ALF shall purchase vegetables like Brinjal, Moringa, Carrot, Potato, Green peas, Tomato, Onion, Green Chilli, etc from the local market or may utilize the kitchen garden facility available in the school or in the common area provided by the Village Panchayats/Town Panchayats if any to grow vegetables and use that items.
- The vegetables used for sambar/ kitchadi shall be cleaned and checked for quality before using it for cooking.
- The Village Panchayat/Town Panchayat shall sow seeds of vegetables like tomatoes, green chillies, Kathari, Moringa, etc for using under the breakfast programme in the common area vested with it.
- The SHG members shall maintain Self-hygiene and dressed with neat & clean clothes, while cooking breakfast.
- The SHG shall also wear Cloth Head caps and Aprons, while cooking and serving Breakfast and this may be provided by the PLFs once in a year.

I) Cost of Breakfast and Honorarium

- 1) The cost of Breakfast per child is communicated by the Director of SW&WE in Roc.No17570/Noon Meal Scheme-2/2021 dated 11.08.2022 shall be strictly adopted and adhered while release of Funds to the SHG/PLF/ALF on the number of children enrolled with the school in respect of condiments and vegetables.
- 2) The fuel charges per meal at the rate of Rs.1.25 also will be released to the PLF account.
- 3) The cost of raw materials like Rice, Broken rice, Dhal, Sugar, Salt and Oil shall be worked out by the PA Noon Meal Programme (NMP) and BDO (BP) concerned for all the centres through Deputy BDO (NMP) of the concerned block and released to RM TNCSC and in respect of Rava, Wheat Rava, Vermicelli (semiya), etc, the amount will be released to JR-Co-operatives as against invoices, raised by both departments.

- 4) The Honorarium to the SHG/PLF/ALF per school center will be decided by the Government/TNCDW on the basis of number of children in hills/remote or plain areas and location of the centres.
- 5) The Honorarium shall be released to the Bank Account of the SHG member in-charge of the Kitchen.
- 6) Where there is the student strength is less than 10, one SHG woman will be engaged for delivery of Breakfast in Hot Box to those School. In such case, no honorarium will be paid instead delivery charges will be paid to her.

J) Role of SMC and School Head Master

- The School Headmaster and SMC shall be responsible for ascertaining the exact number of children who are willing to take breakfast.
- If the Kitchen shed is within the premises of the school, it should be arranged to be kept open for facilitating the cooking of breakfast by the SHG at 5.30 AM to 6 AM.
- The presence of a School teacher in rotation or presence of a SMC member is to be ensured by the Headmaster & the SMC when the serving of breakfast begins at 8.30 am daily and close before 9 am.
- The school headmaster/school management committee shall ensure that there is no pilferage or wastage of food material or breakfast prepared. Strict monitoring shall be done on a daily basis. Breakfast shall be tasted and ensured by the SMC or School headmaster before serving for the children. Samples to be taken in a bottle every day.
- Daily feedback shall be given by the SMC to the SHG for improvement in the quality and correct quantity to be distributed to the children.

K) Approved Recepte and Menu and Quantity of the Food:

- The Cooking of breakfast shall be prepared in compliance with the schedule of menu approved by the Government Order in G.O No.43, dated 27.07.2022 and as per the norms communicated by the director of SW&WE Director, it can be decided by the District Collector and

district specific orders to be issued by them to be commonly adopted by all schools in the Blocks for all 5 working days, 50gm of Rice, Rava, Wheat Rava, Semiya or Millets and after cooking 150gm to 200gm Food to be served. Dhal shall be 15gm per child and 60gm of Sambar with vegetables after cooking shall be served. On Fridays along with Sweet Kesari of 60gm and 100gm of any vegetable Kitchadi shall be served.

- The SHG shall strictly provide the quantity and the quality of the breakfast that is 150g (after cooking) per child with correct composition of nutritious value and proper quantity of ingredients as per the chart given during the training and as per instructions the letter of Director SW&WE Department Lr.No17570/NMP-2/2021, dated 11.08.2022.
- There may be millet based Breakfast for 2 days in the menu and that has to be specifically mentioned in the District Collector's Proceedings according to the availability of the millets in the blocks or the Districts.

L) Financial Capability

- The SHG/PLF/ALF selected shall have adequate financial capacity to work under the Breakfast Programme.
- They should have credit linkage or sufficient funds to manage the running of kitchen for 2 to 3 months on their own.
- The SHG should be trustworthy and have good intention for safety, security and welfare of the children shall be kept in priority.
- The SHG/PLF/ALF shall have to bear the operating cost in advance for working of breakfast, even if there is delay in receipt funds from the Government and later on to be adjusted.

M) Monitoring and Evaluation

- The implementation of Breakfast program shall be monitored at the State level by the CRD of RD Department/MD TNSRLM and all ADRDs and JDs of RD Department during regular field visits to the districts.
- The District Collector and PD TNSRLM/AD (Village Panchayat)/EO (Town Panchayat), PA (NMP) have to visit the centers 2 days in a week.
- Zonal APOs may be deputed by the District Collectors for 05-10 centers per week.

- The APOs and all cadre officers shall compulsorily visit the centre in their daily routine and report to the District Collector along with their observations to them.
- The BM and Zonal BCs have to make frequent visits to the schools in the Village Panchayats/Town Panchayats and report to the PDs/ Zonal APOs concerned about the quality and quantity of the food served.
- The CRP (P&C) to monitor the implementation of the scheme on a daily basis.
- District level WhatsApp group shall be created for monitoring, facilitation and feedback to be obtained from field level staff by the District Collector and both PDs TNSRLM, DRDA.
- APO (P&C) shall be the overall in-charge of the implementation of the programme at District Level.
- PA (NMP) shall play a crucial role in the overall monitoring of supply of food materials and ensure timely supply and payment to RM TNCSC and JR co-operative.

N) Three-Tier Structure for Monitoring the Scheme

District level committee

- The Committee will be chaired by the District Collector and PD DRDA, PD TNSRLM, JR Co-operatives, RM TNCSC, AD (Town Panchayat), PA (NMP), DSWO, DRO and concerned BDOs.
- The PA (NMP) shall be the convenor of the District Level committee.

Block Level Committee

- The BDO, Zonal APO/Tasildhar, EO (Town Panchayat), Mukkiya Sevikka, Deputy BDO (NMP), BMM shall be members of the Block Level Committee.
- They shall report to the District Collector about the functioning of the Breakfast scheme through the PD, TNSRLM.
- BDO (BP) shall be the convenor of the Block Level Committee.

Village Level Panchayat Core Committee

- The core committee under the programme shall act as the monitoring committee at the Village Level/Town Panchayat level for smooth functioning of the Breakfast programme.
- H.M of the school shall be the convenor of this committee and effectively work for the successful implementation of the programme.

3rd Party Assessment

- The Baseline and end line survey will be done by SW&WE department engaging 3rd party agencies for assessing the proper implementation of the breakfast programme as per the G.O cited above.

N. Procurement of Raw Materials for Breakfast Programme

1. The requirement of Raw Rice, Salt, oil, Dhal, (Toor Dhal) and sugar shall be worked out based on the quantity per child communicated by the Director SW&WE in Lr.No.17570/NMP-2/2021 dt.11.08.2022 by the Dy.BDO (NMP) and Orders/ Indent shall be placed by the District Collectors through the PA (NMP) of the concerned District to the TNCSC and supply to be ensured to school centres concerned as it is done for NMP.
2. The assessment of other groceries like Rava, Wheat Rava, Cholan Rava, Semia (Vermicelli), Pepper, Kadugu, vendayam, Red chilli, Ghee etc., shall be worked out and indent shall be placed with JR Co-operative so as to be supplied through the PD shops and the SHG/PLF/ALF in charge of the cooking of Breakfast shall collect it from the PD shops and for both the procurements, the District Collector has to deduct and make payment to RM TNCSC and JR- Co-operatives based on the sales invoices given by the respective department.

O. Maintenance of Registers

The 9 Registers and records shall be maintained by the SHG/PLF/ALF in

respect of the Breakfast programme as follows;

1. Logistics Stock Register (Vessels).
2. SHG/PLF/ALF Attendance.
3. Student Strength Register.
4. Student Attendance Register.
5. Cash Receipt and Expenditure details.
6. Raw materials/ Stock register (Food items) Register.
7. Inspection Remarks Register by Officials.
8. Contingency Amount register for local purchase.
9. Flavor Note (Suvai Kurippu) Register.

The Director of Social Welfare & Women Empowerment shall print and supply registers in one bound volume i.e., single register to the SHGs/PLFs/ALFs for proper maintenance of the Register.

If any shortfall is found in respect of Raw materials of stocks or Cash, necessary action will be initiated against the centre in-charge SHG/PLF/ALF member by the BDO(BP) as it is done in the case of NMP and shall be reported to the PA NMP/ PD TNSRLM/ District Collector.

P. Fund Flow Mechanism for Breakfast Programme

1. The necessary funds for the implementation of Breakfast programme shall be released by the Director Social Welfare & Women Empowerment to the Managing Director, Tamil Nadu Corporation for Development of Women and the amount will be kept in one separate the account for Hon'ble Chief Minister Breakfast programme in Indian Bank, Nungambakkam.
2. Separate Bank account shall be opened by the District Collector, to be operated jointly by the District Collector and Project Director, TNSRLM exclusively for Hon'ble Chief Minister's Breakfast programme in the same Bank.
3. The Managing Director, TNCDW shall release the funds to the District Collectors, who in turn shall release the funds for all Raw materials supplied by the TNCSC and JR, Co-Operative in respect of the Block

4. After deduction of the raw material cost, the cost for local purchase of vegetables/ condiments and honorarium as per the orders of the Director SW& WE and MD TNCDW shall be released to the PLF/ALF Account and the PLF/ALF shall maintain the Cash Book for their day to day expenditures and funds receipt from the District Administration.
5. All funds released to the PLF/ALF Account shall happen through RTGS or Bank Transfer to their Bank Account directly.
6. The vegetable/ condiments cost shall in turn be released to the Bank Account no. of the SHG member/ Centre in-charge.
7. No cash transactions shall be done on any occasion by the PLFs.

Administrative and Executing Department:

At State Level, the Director SW&WE dept is responsible for funds release, co-ordination with Line departments, Monitoring and Reporting to the Government in respect of this scheme.

In respect of Rural areas i.e. Village Panchayats/Town Panchayats and Blocks, the MD TNCDW shall be responsible and implementing the programme.

Co-ordinating Departments:

For the implementation of the Hon'ble CMs Breakfast programme co-ordination/ convergence between multi sectoral departments like, School Education, TNCSC, Co-operation and RD department is very much essential. School Education department shall provide all details in respect of students to be benefitted out of this scheme. The SMC shall play a crucial role in the proper implementation of the programme and OSD of ITK shall be functioning as the Programme Co-ordinator at State Level. At District level, the DEEOS, DEOS, CEO of the respective Blocks, Division and Districts shall be responsible to monitor the CMBFS.

Monitoring through Mobile App:

A "Mobile App CMBFS" is designed by the TNeGA for exclusively monitoring the implementation of this programme. In respect of rural,

Village Panchayat/Town Panchayat school centres, the centre in charge SHG member with Android Mobile shall upload the details of commencement of cooking, completion of cooking and serving of Breakfast and number of children taken breakfast, etc with photos by geotagging. If any delay occurs, alert message will be given to Block, District level officers, State level officers involved in the implementation programme. The uploading of data can be done either in offline and online modes.

The functioning of the "CMBFS-Mobile App" is excellent tool to monitor the program on a daily basis at all levels, from 'Top' to 'Bottom'.

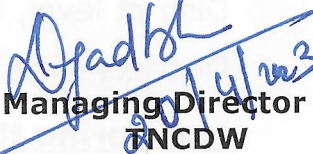
The SHG/Center incharge shall be trained to upload the information and 2 photos within the stipulated time by the Government.

Conclusion:

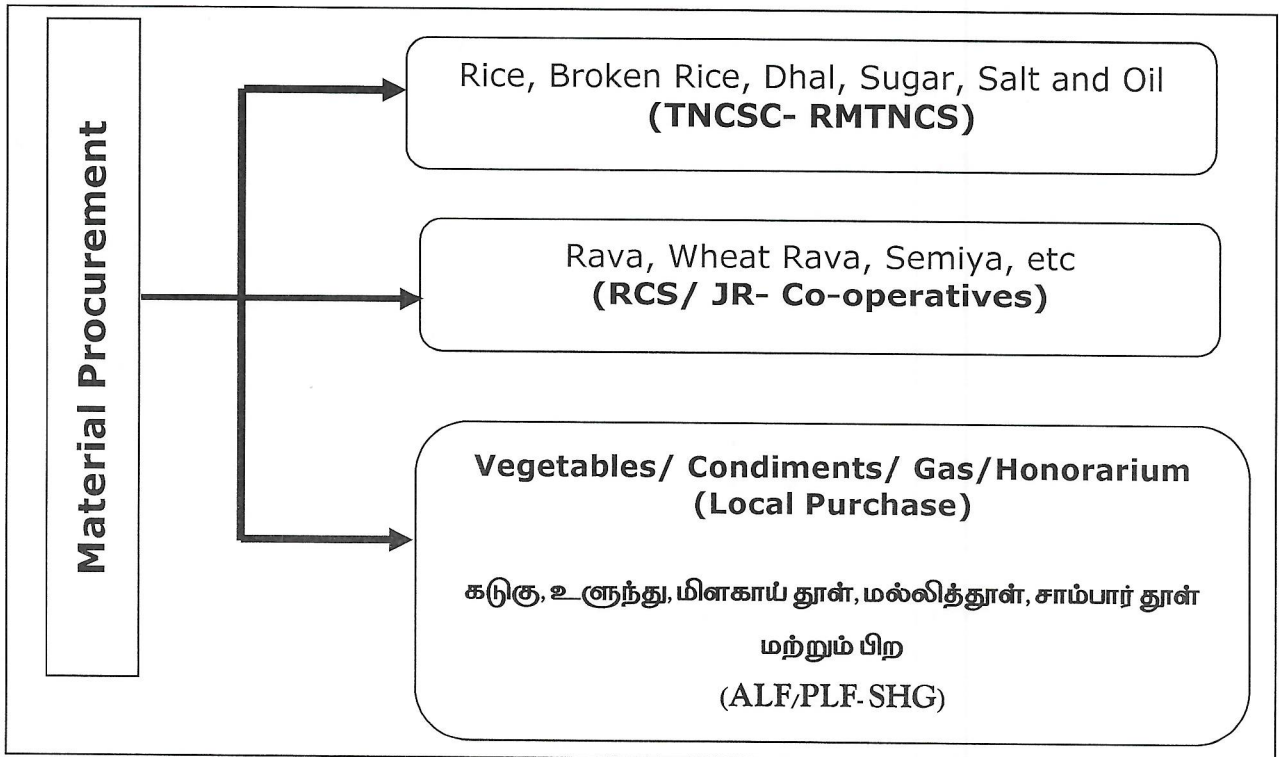
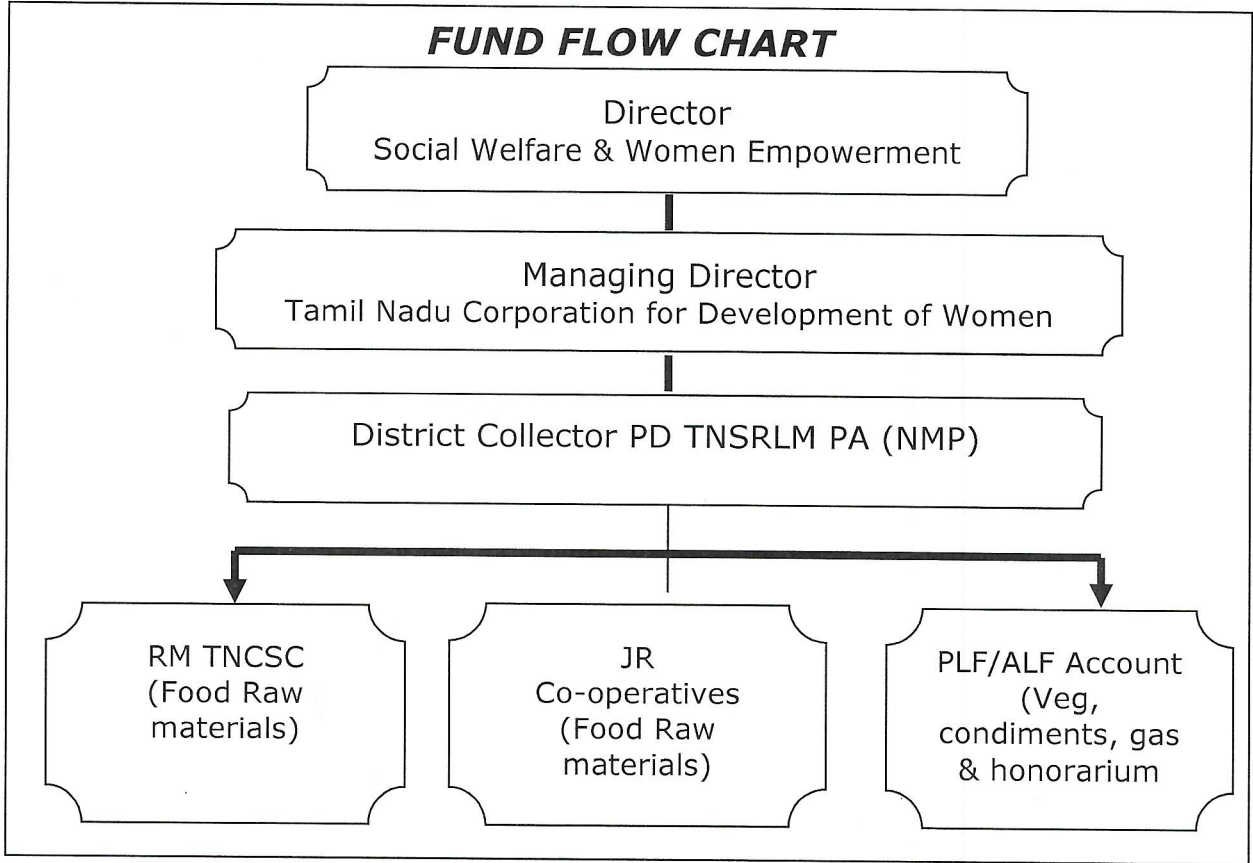
The CMBFS program has reduced the anemia, mal-nutrition and has minimized the school dropouts among the school children. The Pilot implementation of CMBFS in 963 PUPS schools, 346 Village Panchayats in 17 Blocks and 16 Districts through the participation of SHG women and involvement of SHG women and their commitment towards the serving the children is appreciated by all Press, Social Media, etc. This pilot implementation of CMBFS has increased the school attendance.

The same spirit and enthusiasm shall be shown in the expansion of CMBFS right from the formation of Village Level Core-committee, identification of SHG/PLF/ALF women, training and capacity building of the SHG women, uploading the information in the 'CMBFS Mobile App' implementation and monitoring of the CMBFS so as to make the children achieve, healthy and make them excel in studies and towards achieving "Mal Nutrition Free Tamilnadu".

K. Kelly
27/4/2023


Managing Director
TNCDW

Managing Director
Tamil Nadu Corporation for
Development Of Women Ltd
Mother Teresa Women's Complex,
Chennai - 600 034.



ROAD MAP/PLAN OF ACTION FOR EXPANSION OF CMBFS 2023-24:

As per the discussion held with ACS (Finance), Secretary1 to Honourable CM and Secretary of Social Welfare for Implementation of CMBFS. CMBFS will be implemented in 2 Phases, i.e., 200 Blocks in 1st Phase by 1st June 2023 and 171 blocks in 2nd Phase by 15th July 2023. The following timeline have to be strictly adhered and adopted for the expansion and implementation of CMBFS.

- I. Constitution of Village Level Core-committee – 22/04/2023 as per SOP.
- II. Conduct of 1st meeting of Core Committee – 25/04/2023.
- III. Identification and Approval of SHG/PLF women – 25/04/2023.
- IV. Identification of Training Institutes for catering and venue for Training of the SHG women – 30/04/2023.
- V. Procurement of Vessels (one set) per Block for training purpose – 05/05/2023.
- VI. Breakfast Preparation Training of SHG women 1st Batch to be commenced on – 07/05/2023.
- VII. Purchase of Utensils by PLF – 20.05.2023.
- VIII. Completion of Renovation and Repair of kitchen sheds in 200 Blocks by 25/05/2023 (RD Department co-ordination required at District/Block Level).
- IX. Completion of Breakfast Preparation Training – 25/05/2023 in 200 Blocks (1st Phase).
- X. Role out of 1st Phase implementation in 200 Blocks – 01/06/2023.
- XI. Training of SHG women for 2nd Phase from 05/06/2023 to 30/06/2023 in 171 Blocks.
- XII. Completion of Renovation and Repair of Kitchen Sheds in School of 171 Blocks by 10/07/2023(2nd Phase).
- XIII. Role out of 2nd Phase Implementation of CMBFS – 15/07/2023.

EXPANSION OF CMBFS- PHASE I BLOCKS

Total no. of Blocks- 388

Phase I Blocks- 200

S. No.	Name of the Districts	No. of Blocks	Name of the Phase-I Blocks	S. No.	Name of the Districts	No. of Blocks	Name of the Phase-I Blocks			
21	SALEM	8	SALEM	29	TIRUNELVELI	5	PALAYAMKOTTAI			
			VEERAPANDY				RADHAPURAM			
			P.N.PALAYAM				KALAKADU			
			NANGAVALLI				AMBASAMUDRAM			
			MECHERI				CHERANMAHADEVI			
			AYOTHIYAAPATTINAM	30	TIRUPATTUR	3	KANDHILI			
			GANGAVALLI				ALANGAYAM			
			MAC CHOULTARY				NATRAMPALLI			
22	SIVAGANGAI	8	THIRUPPATHUR	31	THIRUPPUR	7	GUDIMANGALAM			
			SINGAMPUNARI				MADATHUKULAM			
			KALLAL				UDUMALPET			
			KALAIYARKOVIL				DHARAPURAM			
			THIRUPPUVANAM				PONGALUR			
			ILAYANGUDI				UTHUKULI			
			SAKKOTTAI				VELLAKOIL			
			KANNANGUDI	32	TIRUVALLUR	6	TIRUVALANGADU			
SANKARANKOIL	PALLIPET									
ALANKULAM	R.K.PET									
VASUDEVANALLUR	ELLAPURAM									
KADAYAM	POONDI									
KADAYANALLUR	VILLIVAKKAM									
23	TENKASI	8	SHENCOTTAI	33	TIRUVANNAMALAI	9	TIRUVANNAMALAI			
			KEELAPAVOOR				CHEYEAR			
			TENKASI				KALASAPAKKAM			
			BUDALUR				KILPENNATHUR			
			AMMAPET				THURINJAPURAM			
			MADUKKUR				CHENGAM			
			SETHUBAVACHATRAM				PUDUPALAYAM			
ORATHANADU	ANAKKAVOOR									
PATTUKOTTAI	VENBAKKAM									
24	THANJAVUR	7	THANJAVUR	34	TIRUVARUR	4	MANNARGUDI			
							KOTTUR			
25	THE NILGIRIS	2	KOTAGIRI				35	VELLORE	4	NANNILAM
			COONOOR							VALANGAIMAN
26	THENI	4	THENI	36	VILLUPURAM	5				ANAICUT
			CHINNAMANUR				KANIYAMBADI			
			BODINAICKANUR				K.V. KUPPAM			
			UTHAMAPALAYAM				GUDIYATHAM			
27	THOOTHUKKUDI	7	THOOTHUKKUDI	37	VIRUDHUNAGAR	5	MUGAIYUR			
			KAYATHAR				OLAKKUR			
			ALWARTHIRUNAGARI				MAILAM			
			UDANGUDI				GINGEE			
			KARUNGULAM				KOLIYANUR			
			SRIVAIKUNDAM	RAJAPALAYAM						
			SATTANKULAM	SIVAKASI						
28	TIRUCHIRAPPALLI	8	MANAPPARAI	Total no. of Blocks	200		WATRAPP			
			VAIYAMPATTY				NARIKUDI			
			LALGUDI				TIRUCHULI			
			MUSIRI							
			T.PET							
			MANACHANALLUR							
			THOTTIYAM							
			MARUNGAPURI							

EXPANSION OF CMBFS- PHASE II BLOCKS

Total no. of Blocks- 388

Phase-II Blocks- 171

S. No.	Name of the Districts	No. of Blocks	Name of the Phase-II Blocks
1	ARIYALUR	2	SENDURAI
			T.PALUR
2	CHENGALPATTU	1	THIRUKALUKUNDRAM
3	COIMBATORE	6	ANAIMALAI
			KINATHUKADAVU
			POLLACHI(N)
			POLLACHI(S)
			S.S.KULAM
			THONDAMUTHUR
4	CUDDALORE	8	CUDDALORE
			PANRUTI
			KUMARATCHI
			MELBHUVANAGIRI
			PARANGIPETTAI
			SRIMUSHNAM
			MANGALUR
			NALLUR
5	DHARMAPURI	4	PAPPIREDDIPATTI
			ERIYUR
			KADATHUR
			MORAPPUR
6	DINDIGUL	4	ATHOOR
			NATHAM
			VEDASANDUR
			KODAIKANAL
7	ERODE	7	KODUMUDI
			BHAVANI
			THOOKANAICKANPALAYAM
			PERUNDURAI
			BHAVANISAGAR
			GOBICHETTIPALAYAM
8	KALLAKURICHI	4	TIRUNAVAILUR
			KALLAKURICHI
			ULUNDURPET
			CHINNASALEM
9	KANCHIPURAM	2	SRIPERUMBUDUR
			KANCHEEPURAM
10	KANNIYAKUMARI	5	KILLIYOOR
			MUNCHIRAI
			MELPURAM
			KURUNTHANCODE
			THIRUVATTAR

S. No.	Name of the Districts	No. of Blocks	Name of the Phase-II Blocks
11	KARUR	3	ARAVAKURICHI
			KULITHALAI
			THANTHONI
12	KRISHNAGIRI	5	MATHUR
			UTHANGARAI
			HOSUR
			KAVERIPATTANAM
			BARGUR
			MADURAI WEST
13	MADURAI	4	VADIPATTI
			ALANGANALLUR
			THIRUMANGALAM
			KOLLIDAM
14	MAYILADUTHURAI	3	SEMBANARKOIL
			KUTHALAM
15	NAGAPATTINAM	2	NAGAPATTINAM
			VEDARANYAM
16	NAMAKKAL	7	ELACHIPALAYAM
			KABILARMALAI
			NAMAKKAL
			PALLIPALAYAM
			TIRUCHENGODE
			PARAMATHY
			SENDAMANGALAM
17	PERAMBALUR	2	PERAMBALUR
			ALATHUR
18	PUDUKKOTTAI	8	ARIMALAM
			KUNNANDARKOIL
			ARANTANGI
			PONNAMARAVATHI
			PUDUKKOTTAI
			VIRALIMALAI
			GANDARVAKOTTAI
			MANAMELKUDI
			RAMANATHAPURAM
19	RAMNAD	6	KADALADI
			KAMUTHI
			R.S. MANGALAM
			THIRUVADANAI
			NAINARKOIL
			WALAJAH
20	RANIPET	3	ARAKONAM
			THIMIRI

EXPANSION OF CMBFS- PHASE II BLOCKS

Total no. of Blocks- 388

Phase-II Blocks- 171

S. No.	Name of the Districts	No. of Blocks	Name of the Phase-II Blocks	S. No.	Name of the Districts	No. of Blocks	Name of the Phase-II Blocks			
21	SALEM	12	PANAMARATHUPATTI	31	TIRUPPUR	5	AVINASHI			
			ATTUR				PALLADAM			
			OMALUR				TIRUPPUR			
			KADAYAAMPATTI				MULANUR			
			IDAPPADY				KANGAYAM			
			KONGANAPURAM	32	TIRUVALLUR	8	SHOLAVARAM			
			YERCAUD				TIRUTTANI			
			THALAIVASAL				TIRUVALLUR			
			KOLATHUR				POONAMALLEE			
			THARAMANGALAM				PUZHAL			
			SANKARI				MINJUR			
			VALAPADI				GUMMIDIPOONDI			
	KADAMBATHUR									
22	SIVAGANGAI	3	SIVAGANGA	33	THIRUVANNAMALAI	8	POLUR			
	MANAMADURAI	CHETPET								
	DEVAKOTTAI	THANDARAMPET								
23	TENKASI	0	-				VANDEVASI			
24	THANJAVUR	7	THIRUVAIYARU				ARNI WEST			
			THIRUVONAM				THELLAR			
			KUMBAKONAM				PERNAMALLUR			
			THIRUPPANANDAL				ARNI			
			PAPANASAM				THIRUVARUR			
25	THE NILGIRIS	1	UDHAGAI				34	TIRUVARUR	6	KORADACHERI
26	THENI	3	ANDIPATTI							THIRUTHURAIPOONDI
			PERIYAKULAM							KUDAVAASAL
			CUMBUM	NEEDAMANGALAM						
27	THOOTHUKKUDI	4	TIRUCHENDUR	MUTHUPETTAI						
			KOVILPATTI	VELLORE						
			PUDUR	KATPADI						
			OTTAPIDARAM	PERNAMBET						
28	TIRUCHIRAPPALLI	5	MANIKANDAM	35	VILLUPURAM	8	THIRUVENNAINALLUR			
			PULLAMPADY				KANDAMANGALAM			
			ANDHANALLUR				VIKKIRAVANDI			
			THIRUVERAMBUR				MERKANAM			
			UPPILYAPURAM				KANAI			
29	TIRUNELVELI	4	MANUR				VANUR			
			PAPPAKUDI				VALLAM			
			NANGUNERI				MELMALAYANUR			
			VALLIYOOR	ARUPPUKOTTAI						
30	TIRUPATTUR	3	MADHANUR	36	VIRUDHUNAGAR	5	VIRUDHUNAGAR			
			THIRUPATHUR				SRIVILLIPUTHUR			
			JOLARPET				VEMBAKOTTAI			
	SATTUR									
							Total no. of Blocks		171	

REGIONAL LEVEL TRAINING ON MASTER TRAINERS FOR COOKING OF CMBFS IN RIRDS & SIRD - 2023-24

Sl. No.	Head Quarters of the Regional Training	Nodal Officers and Nodal Districts	Name of other Districts to be trained by the Regional Level Trainings	Name of the Districts deputing Master Trainers	Total no. of Blocks	No. of Blocks for Cooking Training		No. of TOTs to be trained		Date of commencement for conducting TOT Training						
						Phase I	Phase II	Phase I	Phase II	Phase-I (28.04.23 - 07.05.23) (08.05.23-28.05.23)	Phase-II (05.06.23-12.06.23) (10.06.23-25.06.23)					
1	RIRD Pattukottai	PD Trichy and the concerend DMMUs	Trichy Thanjavur Ariyalur Perambalur Tiruvarur Nagapattinam Mayiladuthurai	Trichy	13	8	5	24	15	3	2					
					14	7	7	21	21							
					6	4	2	12	6							
					4	2	2	6	6							
					10	4	6	12	18							
					6	4	2	12	6							
					5	2	3	6	9							
					58	31	27	93	81							
					Total no. of Blocks							17	9	8	27	24
												7	4	3	12	9
												7	4	3	12	9
Total no. of Blocks					31	17	14	51	42							
2	RIRD S V Nagaram	PD Tiruvannamalai	Thoothukudi Kanniyakumari Madurai Virudhunagar Sivagangai Theni Ramanathapuram Tenkasi Dindugul Tirunelveli Pudukottai	T. V. Malai	11	7	4	21	12	2	1					
					9	4	5	12	15							
					13	9	4	27	12							
					10	5	5	15	15							
					11	8	3	24	9							
					7	4	3	12	9							
					11	5	6	15	18							
					8	8	0	24	0							
					13	9	4	27	12							
					9	5	4	15	12							
Total no. of Blocks					115	69	46	207	138							
3	RIRD T. Kallupatti Madurai	PDS Madurai/ Sivagangai/ Thoothukudi/ Virudhunagar/ Dindugul/ Tenkasi	Virudhunagar/ Dindugul/ Tenkasi	Virudhunagar/ Dindugul/ Tenkasi	6	4				6	4					
					7	4	3	12	9							
					11	5	6	15	18							
					8	8	0	24	0							

REGIONAL LEVEL TRAINING ON MASTER TRAINERS FOR COOKING OF CMBFS IN RIRDS & SIRD- 2023-24

S.No	Head Quarters of the Regional Training	Nodel Officers and Nodal Districts	Name of other Districts to be trained by the Regional Level Trainings	Name of the Districts deputing Master Trainers	Total no. of Blocks	No. of Blocks for Cooking Training		No. of ToTs to be trained		Date of commencement for conducting TOT Training	
						Phase I	Phase II	Phase I	Phase II	Phase-I (28.04.23 - 07.05.23) (08.05.23-28.05.23)	Phase-II (05.06.23-12.06.23) (10.06.23-25.06.23)
4	RIRD Krishnagiri	PDs Dharmapuri/ Krishnagiri	Dharmapuri	Dharmapuri/ Krishnagiri/ Namakkal	9	5	4	15	12	3	3
			Krishnagiri		4	5	12	15			
			Salem		8	12	24	36			
			Namakkal		7	7	21	21			
			Tirupattur		3	3	9	9			
			Total no. of Blocks		58	27	31	81	93		
5	RIRD Bhavanisagar	PD Nilgiris/ Karur	Coimbatore	Nilgiris/ Karur	12	6	6	18	18	2	2
			Tiruppur		12	7	5	21	15		
			Erode		13	6	7	18	21		
			Nilgiris		3	2	1	6	3		
			Karur		7	4	3	12	9		
			Total no. of Blocks		47	25	22	75	66		
7	SIRD Maraimalai Nagar, Chengalpattu	PDs Kallakurichi/ Tiruppur/ Dindugul	Kanchipuram	Kallakurichi/ Tiruppur/ Dindugul	5	3	2	9	6	3	3
			Villupuram		13	5	8	15	24		
			Tiruvallur		14	6	8	18	24		
			Chengalpattu		8	7	1	21	3		
			Kallakurichi		8	4	4	12	12		
			Cuddalore		14	6	8	18	24		
Total no. of Blocks	62	31	31	93	93						
Total					371	200	171	600	513	19	15
Grand Total					371	1113		34			